

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

EMERGENCY SERVICES COMMITTEE

Amber Russell, Chair
David Nollner, Vice Chair

David Thomas, Secretary
Brian Crook

Richard Johnson
Lesley Overman

Ex-Officio members by position, non-voting

Matt Batey, EMA/EMS
Tim Moore, Rescue

Mark Beeler, Vol Fire
Ray Russell, Sheriff

Wayland Cothron, Chief Deputy
Dr. CM Tripp, MD Med Ex

SEPTEMBER 10TH, 2024 | 6:00PM | TC COURTHOUSE

Agenda

1. Call to Order
2. Review Minutes from August 5, 2024
3. Monthly Reports
 - A. EMA/EMS – *Matt Batey*
 - 1) Proposed emergency shelter at 210 Broadway
 - 2) Supply tracking system
 - 3) Ambulance paint schemes
 - 4) State paid Training participation
 - 5) Maintenance needs
 - 6) Hardship Waivers / Write-offs
 - 7) Budget Concerns
 - B. Fire – *Mark Beeler*
 - 1) Brush Truck Status
 - 2) Gear
 - 3) Training
 - 4) Per Diem Increase
 - 5) Budget Concerns
 - C. Rescue – *Tim Moore*
 - 1) Batteries
 - 2) Texas four-point deluxe system
 - 3) Extrication bill
 - 4) Repairs to Building
 - 5) Hydraulic tools from Macon County
 - 6) Budget Concerns
4. Discussion Items
 - A. Fire/Rescue Per Diem Increase
 - B. Other Discussion
5. Public Comments
6. Adjourn

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

EMERGENCY SERVICES COMMITTEE

August 5, 2024 | MINUTES

MEMBERS PRESENT

Amber Russell, *Chair*

Brian Crook

David Nollner, *Vice Chair*

Lesley Overman

David Thomas, *Secretary*

OTHERS PRESENT

Mark Beeler, Ken Buckmaster, Scott Olds, Timmy Moore, Lonnie Giese

Meeting was opened by Chair Amber Russell. A quorum was determined with 5 members present.

REPORTS FROM DEPARTMENTS

EMA/EMS – Chief Batey was absent due to a conference and not able to give a report.

Fire Dept – Mark Beeler

- **Brush Trucks**
 - o In repair – waiting on suspension parts at Blankenship. No timeline given
 - o On Order – Sales rep is dodging calls. No updates can be gathered.
- **Turnout Gear**
 - o All sets that were ordered last year have been received. Three more sets were ordered in June for the Chief and Assistants
- **100th Anniversary** went well. Celebration was held at the station with previous chiefs and staff attending
- **Training.** Monthly training for the department. Most recent was with Life Flight. Lafayette to offer a 64 hour state class. Two members of the HTC VF should be able to participate.
- **Burn Permits.** Chief Beeler deferred to David Thomas, Chairman of Codes and Zoning (CZ). CZ is reviewing the language for the permit and working with Rick Gregory to finalize details. Beeler and Buckmaster have been very helpful throughout the process
- **Blasting Permits.** CZ is researching the concerns from the Commission and ironing out the language. Should have it brought back to Commission by the end of the year.
- **Per Diem.** Beeler is proposing an increase from \$30/per call to \$50 based on trainings and certifications. Pay has not changed since 2016. Resolution would need to be presented to Commission. Payout happens in December as the year runs from Dec 1 – Nov 30.
- **Budget.** Funding was requested for one time purchases of equipment. Truck maintenance has increased due to an aging fleet. Primary response trucks are 2008 and 1991. The Pumper truck is not considered a first response truck. A new engine is estimated at \$500K-700K equipped. Nollner asked about a Ladder Truck; this would run around \$2M fully equipped. Current fleet is still passing certifications and working as they should.

Rescue – Timmy Moore

- Handout was given to those in attendance.
- **Vehicles.** All running fine, no issues
- **Building.** Still dealing with a mold issue and water comes in through the back. Building Maintenance staff has it on their list.
- **Surplus items.** Passed through Commission. Truck was transferred to Fire Department
- **Tahoe.** Stripping and Equipment install has been completed.

- **Training.** Monthly schedule being followed. Topics have included extrication, CPR, and Search & Rescue among others.

DISCUSSION ITEMS

- **Per Diem.** Overman asked if the response to calls had changed since the budget hearings. According to Moore, dispatch now calls out twice if rescue is needed. Rescue does not respond to medical calls

Public Comment

None presented.

Next meeting scheduled for Tuesday, September 10 at 6pm.

Motion to adjourn by Nollner, seconded by Crook.

Meeting adjourned at 7:35pm

*Minutes submitted by
David Thomas*

EMS / AMBULANCE

Hartsville-Trousdale Co Government
Statement of Expenditures Summary by Obj by Fund
August 2024

Fund : **101** **General**

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000	General Government								
54000	Public Safety								
54490	Other Emergency Management								
105	Supervisor/Director	(78,865.00)	0.00	(78,865.00)	6,066.52	9,099.78	0.00	(69,765.22)	11.54%
201	Social Security	(4,890.00)	0.00	(4,890.00)	348.43	522.65	0.00	(4,367.35)	10.69%
204	State Retirement	(4,850.00)	0.00	(4,850.00)	371.88	557.82	0.00	(4,292.18)	11.50%
212	Employer Medicare	(1,144.00)	0.00	(1,144.00)	81.49	122.24	0.00	(1,021.76)	10.69%
307	Communication	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
320	Dues And Memberships	(100.00)	0.00	(100.00)	0.00	0.00	0.00	(100.00)	0.00%
355	Travel	(2,000.00)	0.00	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00%
413	Drugs And Medical Supplies	(1,500.00)	0.00	(1,500.00)	0.00	0.00	0.00	(1,500.00)	0.00%
451	Uniforms	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
499	Other Supplies And Materials	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
524	In Service/Staff Developement	(1,500.00)	0.00	(1,500.00)	0.00	0.00	0.00	(1,500.00)	0.00%
708	Communication Equipment	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
790	Other Equipment	(5,000.00)	0.00	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00%
Total 54490	Other Emergency Management	(102,849.00)	0.00	(102,849.00)	6,868.32	10,302.49	0.00	(92,546.51)	10.02%
Total 54000	Public Safety	(102,849.00)	0.00	(102,849.00)	6,868.32	10,302.49	0.00	(92,546.51)	10.02%
Total 50000	General Government	(102,849.00)	0.00	(102,849.00)	6,868.32	10,302.49	0.00	(92,546.51)	10.02%
Total For Fund:	101	(102,849.00)	0.00	(102,849.00)	6,868.32	10,302.49	0.00	(92,546.51)	10.02%

Hartsville-Trousdale Co Government
 Statement of Expenditures Summary by Obj by Fund
 August 2024

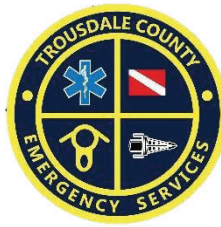
Fund : 118 Ambulance Service

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000	General Government								
55000	Public Health And Welfare								
55130	Ambulance/Emergency Medical Services								
131	Medical Personnel	(438,000.00)	0.00	(438,000.00)	49,746.52	49,746.52	0.00	(388,253.48)	11.36%
162	Clerical Personnel	(40,266.00)	0.00	(40,266.00)	4,531.20	4,531.20	0.00	(35,734.80)	11.25%
169	Part-Time Personnel	(60,000.00)	0.00	(60,000.00)	400.56	400.56	0.00	(59,599.44)	0.67%
187	Overtime Pay	(390,000.00)	0.00	(390,000.00)	35,799.36	35,799.36	0.00	(354,200.64)	9.18%
201	Social Security	(57,552.00)	0.00	(57,552.00)	5,335.90	5,335.90	0.00	(52,216.10)	9.27%
204	State Retirement	(53,398.00)	0.00	(53,398.00)	4,864.45	4,864.45	0.00	(48,533.55)	9.11%
207	Medical Insurance	(106,680.00)	0.00	(106,680.00)	7,406.76	14,813.52	0.00	(91,866.48)	13.89%
212	Employer Medicare	(13,460.00)	0.00	(13,460.00)	1,247.92	1,247.92	0.00	(12,212.08)	9.27%
306	Bank Charges	(800.00)	0.00	(800.00)	101.11	101.11	0.00	(698.89)	12.64%
307	Communication	(7,000.00)	0.00	(7,000.00)	482.82	613.12	0.00	(6,386.88)	8.76%
312	Contracts With Private Agencies	(18,000.00)	0.00	(18,000.00)	1,760.50	1,921.00	0.00	(16,079.00)	10.67%
317	Data Processing Services	(800.00)	0.00	(800.00)	71.61	143.22	0.00	(656.78)	17.90%
320	Dues And Memberships	(500.00)	0.00	(500.00)	55.00	390.00	0.00	(110.00)	78.00%
322	Evaluation And Testing	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
332	Legal Notices, Recording And Court Cost	(200.00)	0.00	(200.00)	0.00	0.00	0.00	(200.00)	0.00%
333	Licenses	(3,000.00)	0.00	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00%
335	Maintenance And Repair Services-Buildir	(1,500.00)	0.00	(1,500.00)	3,020.29	3,020.29	0.00	1,520.29	201.35%
336	Maintenance And Repair Services-Equipr	(5,000.00)	0.00	(5,000.00)	374.18	374.18	150.00	(4,475.82)	10.48%
337	Maintenance And Repair Services-Office	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
338	Maintenance And Repair Services-Vehick	(20,000.00)	0.00	(20,000.00)	1,533.08	1,533.08	3,890.83	(14,576.09)	27.12%
347	Pest Control	(480.00)	0.00	(480.00)	0.00	0.00	0.00	(480.00)	0.00%
348	Postal Charges	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
349	Printing, Stationery And Forms	(300.00)	0.00	(300.00)	0.00	0.00	0.00	(300.00)	0.00%
351	Rentals	(4,500.00)	0.00	(4,500.00)	459.55	459.55	0.00	(4,040.45)	10.21%
353	Towing Services	(250.00)	0.00	(250.00)	0.00	0.00	0.00	(250.00)	0.00%
355	Travel	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
399	Other Contracted Services	(3,000.00)	0.00	(3,000.00)	164.05	242.85	0.00	(2,757.15)	8.10%
410	Custodial Supplies	(2,000.00)	0.00	(2,000.00)	636.22	636.22	0.00	(1,363.78)	31.81%
413	Drugs And Medical Supplies	(50,000.00)	0.00	(50,000.00)	12,070.57	12,070.57	6,884.76	(31,044.67)	37.91%
415	Electricity	(6,500.00)	0.00	(6,500.00)	691.78	691.78	0.00	(5,808.22)	10.64%
425	Gasoline	(25,000.00)	0.00	(25,000.00)	1,185.46	1,185.46	0.00	(23,814.54)	4.74%
434	Natural Gas	(5,000.00)	0.00	(5,000.00)	52.07	52.07	0.00	(4,947.93)	1.04%
435	Office Supplies	(1,000.00)	0.00	(1,000.00)	0.00	64.52	97.85	(837.63)	16.24%

Hartsville-Trousdale Co Government
 Statement of Expenditures Summary by Obj by Fund
 August 2024

Fund : 118 Ambulance Service

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000 General Government									
55000 Public Health And Welfare									
55130 Ambulance/Emergency Medical Services									
437	Periodicals	0.00	0.00	0.00	40.00	40.00	0.00	40.00	100.00%
451	Uniforms	(7,500.00)	0.00	(7,500.00)	618.00	618.00	0.00	(6,882.00)	8.24%
454	Water And Sewer	(2,500.00)	0.00	(2,500.00)	0.00	0.00	0.00	(2,500.00)	0.00%
471	Software	(8,000.00)	0.00	(8,000.00)	0.00	0.00	0.00	(8,000.00)	0.00%
499	Other Supplies And Materials	(600.00)	0.00	(600.00)	0.00	0.00	0.00	(600.00)	0.00%
506	Liability Insurance	(20,000.00)	0.00	(20,000.00)	1,877.00	1,877.00	0.00	(18,123.00)	9.39%
510	Trustee's Commission	(35,000.00)	0.00	(35,000.00)	573.34	1,165.55	0.00	(33,834.45)	3.33%
513	Workman's Compensation Insurance	(50,000.00)	0.00	(50,000.00)	0.00	0.00	0.00	(50,000.00)	0.00%
524	In Service/Staff Developement	(5,000.00)	0.00	(5,000.00)	2,292.15	2,292.15	0.00	(2,707.85)	45.84%
530	Fines, Assessments, And Penalties	(15,200.00)	0.00	(15,200.00)	0.00	0.00	0.00	(15,200.00)	0.00%
599	Other Charges	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
711	Furniture And Fixtures	(1,000.00)	0.00	(1,000.00)	0.00	129.99	0.00	(870.01)	13.00%
719	Office Equipment	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
Total 55130	Ambulance/Emergency	(1,463,986.00)	0.00	(1,463,986.00)	137,391.45	146,361.14	11,023.44	(1,306,601.42)	10.75%
Total 55000	Public Health And Welfare	(1,463,986.00)	0.00	(1,463,986.00)	137,391.45	146,361.14	11,023.44	(1,306,601.42)	10.75%
Total 50000	General Government	(1,463,986.00)	0.00	(1,463,986.00)	137,391.45	146,361.14	11,023.44	(1,306,601.42)	10.75%
Total For Fund:	118	(1,463,986.00)	0.00	(1,463,986.00)	137,391.45	146,361.14	11,023.44	(1,306,601.42)	10.75%



TROUSDALE COUNTY EMERGENCY SERVICES

95 RIVER VALLEY DR | HARTSVILLE, TN 37074

615-374-9503 | 615-374-4383

Matthew L Batey, Director / Chief

matthew.batey@trousdalecountyttn.gov

Date: **9/4/2024**

EMS MONTHLY REPORT FOR: **August 2024**

NUMBER OF CALLS FOR THE MONTH: **146**

NUMBER OF PERSONS TRANSPORTED: **97**

AVERAGE RESPONSE TIME: **80**

TRANSPORTED TO TROUSDALE MEDICAL: **31**

TRANSFERRED FROM TROUSDALE MEDICAL **26**

TRANSFERRED TO OTHER FACILITIES: **66**

PATIENT REVENUE BILLED: **74,562.57**

PATIENT REVENUE COLLECTED: **53,653.97**

TOTAL FISCAL YEAR REVENUE: **106,287.62**

PAYMENTS RECEIVED BY INSURANCE TYPES

MEDICARE: **8,244.96**

AMERICHOICE: **3,888.76**

WELLPOINT **2,419.91**

BLUECARE: **3,829.31**

BCBS: **4,356.62**

PRISON: **9,191.14**

SELF PAY: **1,985.43**

OTHER MISC: **19,737.84**

AMBULANCES STAFFED EACH DAY: **2**

CALLS BY TYPE

911 EMERGENCIES: **113**

NON-EMERGENCIES: **21**

DIALYSIS TRANSPORTS: **0**

RESCUE ASSIST: **0**

TROUSDALE COUNTY EMS

September 03, 2024 10:50:48 AM

Operations Report

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Period 02 (24-02)

August 2024(Status:Not Closed)

Cash

	This Fiscal Year		Last Fiscal Year	
	Month	Year To Date	Month	Year To Date
Total Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Total Non-Transports	0	0	0	0
Total Transports	97	195	119	220
Total Cash	\$53,653.97	\$106,287.62	\$44,596.63	\$84,752.55
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Cash - Adjusted YTD	\$0.00	\$0.00	\$0.00	\$0.00
Total Cash Adjusted	\$0.00	\$0.00	\$0.00	\$0.00
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Total Disc. And W/O	\$38,125.41	\$84,754.90	\$46,159.12	\$88,385.48
Disc. And W/O Adjusted YTD	\$0.00	\$0.00	\$0.00	\$0.00
Total Disc. W/O Adjusted	(\$724.70)	(\$724.70)	\$0.00	\$0.00
Total Charges	\$74,562.57	\$154,233.87	\$97,262.91	\$181,869.02
Charges - Adjusted YTD	\$0.00	\$0.00	\$0.00	\$0.00
Total Charges Adjusted	\$0.00	\$0.00	\$0.00	(\$12.60)
A/R Balance	(\$16,492.11)	(\$123,401.44)	\$6,507.16	(\$58,504.28)
<hr/>				
Cash Per Transport	\$553.13	\$545.06	\$374.76	\$385.24
Cost Per Call	\$0.00	\$0.00	\$0.00	\$0.00
Collection Rate	72%	69%	46%	47%

Discounts and WriteOffs

	This Fiscal Year		Last Fiscal Year	
	Month	Year To Date	Month	Year To Date
Discount	\$0.00	\$0.00	\$0.00	\$0.00
Refund - Interest	\$0.00	\$0.00	\$0.00	\$0.00
WriteOff - Auto Insurance	\$0.00	\$0.00	\$0.00	\$0.00
WriteOff - Bad Debt	\$8,370.73	\$15,323.06	\$7,917.94	\$15,634.84
WriteOff - Charity	\$300.00	\$300.00	\$0.00	\$0.00
WriteOff - Contract	\$0.00	\$0.00	\$0.00	\$0.00
Contractual - Insurance	\$19,286.74	\$43,239.88	\$20,689.28	\$44,046.33
Contractual - Medicaid	\$2,707.81	\$4,456.42	\$4,432.54	\$7,135.11
Contractual - Medicare	\$6,384.13	\$19,737.35	\$11,354.56	\$19,753.82
WriteOff - Other	\$1,076.00	\$1,698.19	\$1,764.80	\$1,764.80
WriteOff - Self Pay	\$0.00	\$0.00	\$0.00	\$0.00
WriteOff - Timely Filing	\$0.00	\$0.00	\$0.00	\$0.00
WriteOff - Workers Comp	\$0.00	\$0.00	\$0.00	\$50.58
<hr/>				
Total - (Minus Discount)	\$38,125.41	\$84,754.90	\$46,159.12	\$88,385.48
Adj. Collection Rate	116.17%	122.45%	73.37%	76.4%

INSURANCE	JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024	JUNE 2024
AMERICHoice	\$2,521.62	\$2,918.98	\$5,498.37	\$4,260.71	\$2,612.07	\$7,040.46
WELLPOINT	\$1,454.67	\$2,079.66	\$2,565.58	\$2,021.46	\$2,218.83	\$5,927.22
BLUE CARE	\$2,153.26	\$657.61	\$7,449.13	\$1,076.06	\$1,206.98	\$5,709.39
BLUE CROSS	\$3,093.90	\$4,978.57	\$8,121.94	\$719.30	\$9,786.30	\$4,874.92
HEALTHSPRING	\$1,491.94	\$3,076.93	\$0.00	\$4,018.21	\$831.56	\$2,094.84
MEDICARE	\$6,996.32	\$9,548.74	\$4,621.34	\$6,422.51	\$7,284.24	\$6,649.43
MEDICAID	\$0.00	\$0.00	\$121.03	\$0.00	\$0.00	\$0.00
PRISON	\$8,733.85	\$6,424.55	\$14,645.61	\$6,351.73	\$14,544.44	\$5,108.26
UNITED HEALTHCARE	\$1,975.40	\$1,041.75	\$4,853.38	\$1,717.14	\$2,403.84	\$6,904.74
COMMERCIAL	\$4,770.36	\$5,041.13	\$4,490.69	\$4,159.49	\$5,888.78	\$8,008.76
PATIENT	\$1,501.70	\$2,044.20	\$3,734.09	\$5,158.50	\$3,496.40	\$1,734.26
SOUTH EAST	\$0.00	\$297.90	\$0.00	\$8.00	\$453.71	\$0.00
TENN CARRIERS	\$1,253.28	\$2,163.97	\$798.56	\$526.59	\$284.06	\$732.91
TMC	\$717.14	\$277.32	\$1,802.91	\$4,027.64	\$1,715.14	\$0.00
FOX	\$52.50	\$122.50	\$39.17	\$1,386.38	\$341.63	\$48.69
RUNS	120	105	81	121	123	134
BILLED	\$91,233.82	\$84,836.92	\$65,553.08	\$95,644.98	\$103,064.20	\$109,279.60
COLLECTED	\$36,715.94	\$40,673.81	\$58,741.80	\$41,853.72	\$53,067.98	\$54,833.88
WRITE OFF	\$41,238.60	\$40,300.17	\$45,974.12	\$43,193.31	\$45,447.47	\$47,253.35

JULY 2024	AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024
\$5,327.34	\$3,888.76				
\$3,085.90	\$2,419.91				
\$2,075.53	\$3,829.31				
\$692.20	\$4,356.62				
\$3,932.92	\$1,640.87				
\$15,517.92	\$8,244.96				
\$52.17	\$0.00				
\$8,290.19	\$9,191.14				
\$799.83	\$8,544.82				
\$5,091.34	\$6,684.39				
\$4,971.57	\$1,985.43				
\$542.24	\$0.00				
\$1,349.95	\$894.39				
\$404.50	\$1,924.68				
\$500.05	\$48.69				
98	97				
\$79,671.30	\$74,562.57				
\$52,633.65	\$53,653.97				
\$46,629.49	\$38,125.41				

**TROUSDALE COUNTY EMS
95 RIVER VALLEY DR
HARTSVILLE Tennessee 37074**

**August 2024(Status:Not Closed)
Period 02 (24-02)
WriteOff Detail**

TROUSDALE COUNTY EMS

WriteOff Detail

September 03, 2024 10:49:41 AM

Period 02 (24-02)

Page 2 of 6

August 2024(Status:Not Closed)

Patient	Payment Date	DOS	Invoice	Description	Write Off
<u>WriteOff - Bad Debt</u>					
	08/13/2024	07/05/2021	55121T50881	Other	\$275.00
	08/14/2024	12/19/2023	55123T91579T	Other	\$215.00
	08/14/2024	01/04/2024	55224T40022	Other	\$240.00
	08/14/2024	01/10/2024	55224T100043	Other	\$277.49
	08/14/2024	01/12/2024	55124T20052	Other	\$225.00
	08/14/2024	01/26/2024	55224T60120	Other	\$200.00
	08/14/2024	01/30/2024	55224T10151	Other	\$671.57
	08/14/2024	02/23/2024	55224T30268	Other	\$245.00
	08/14/2024	03/03/2024	55124T30304	Other	\$300.00
	08/14/2024	03/08/2024	55424T80317	Other	\$807.97
	08/14/2024	03/13/2024	55124T30338T	Other	\$790.80
	08/14/2024	03/19/2024	55224T90365	Other	\$801.15
	08/14/2024	03/19/2024	55224T90368	Other	\$123.60
	08/14/2024	04/12/2024	55224T20479T	Other	\$245.00
	08/14/2024	04/15/2024	55224T50496	Other	\$801.15
	08/14/2024	04/17/2024	55224T70510	Other	\$245.00
	08/14/2024	04/30/2024	55124T300570	Other	\$621.00
	08/14/2024	05/11/2024	55124T10619T	Other	\$1,286.00
WriteOff - Bad Debt Totals:					\$8,370.73

WriteOff - Charity

Homeless

	08/13/2024	04/26/2024	55224T60553	Other <i>Homeless</i>	\$300.00
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WriteOff - Charity Totals: \$300.00

WriteOff - Insurance Contr

	08/01/2024	07/15/2024	55424T50965	Private Insurance	\$195.87
	08/01/2024	07/15/2024	55124T50967	Private Insurance	\$201.77
	08/01/2024	07/23/2024	55124T30992	Private Insurance	\$220.37
	08/02/2024	07/01/2024	55124T10900DC	Private Insurance	\$77.58
	08/02/2024	07/03/2024	55424T60931T	Private Insurance	\$224.99
	08/02/2024	07/04/2024	55424T40919DC	Private Insurance	\$432.56

TROUSDALE COUNTY EMS

WriteOff Detail

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Period 02 (24-02)

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August 2024(Status:Not Closed)

Patient	Payment Date	DOS	Invoice	Description	Write Off
	08/02/2024	07/06/2024	55124T60923T	Private Insurance	\$298.26
	08/02/2024	07/18/2024	55424T80976	Private Insurance	\$292.68
	08/02/2024	07/24/2024	55424T51000	Private Insurance	\$532.20
	08/02/2024	07/25/2024	55424T51003E	Private Insurance	\$207.01
	08/02/2024	07/25/2024	55124T51005T	Private Insurance	\$730.55
	08/02/2024	07/26/2024	55124T61010	Private Insurance	\$323.72
	08/05/2024	06/24/2024	55424T40857T	Private Insurance	\$253.92
	08/05/2024	07/05/2024	55424T50921	Private Insurance	\$253.05
	08/05/2024	07/25/2024	55424T51004	Private Insurance	\$216.20
	08/06/2024	06/21/2024	55124T10835DC	Private Insurance	\$377.04
	08/06/2024	07/17/2024	55124T70975	Private Insurance	\$299.98
	08/07/2024	07/22/2024	55424T20988	Private Insurance	\$149.05
	08/08/2024	07/19/2024	55124T90977T	Private Insurance	\$285.06
	08/08/2024	07/19/2024	55424T10985	Private Insurance	\$247.73
	08/08/2024	07/26/2024	55124T61006	Private Insurance	\$502.90
	08/09/2024	07/10/2024	55424T100945	Private Insurance	\$105.52
	08/09/2024	07/13/2024	55124T50968	Private Insurance	\$82.74
	08/09/2024	07/16/2024	55124T60973	Private Insurance	\$82.12
	08/09/2024	07/16/2024	55424T60971	Private Insurance	\$82.12
	08/09/2024	07/19/2024	55124T10983	Private Insurance	\$84.84
	08/09/2024	07/26/2024	55424T61009	Private Insurance	\$308.82
	08/12/2024	06/13/2024	55224T30794	Private Insurance	\$231.45
	08/12/2024	07/25/2024	55124T71015	Private Insurance	\$324.46
	08/12/2024	07/30/2024	55124T301029	Private Insurance	\$517.48
	08/13/2024	05/01/2024	55224T10573T	Private Insurance	\$1,045.16
	08/13/2024	06/24/2024	55424T40855A	Private Insurance	\$336.08
	08/13/2024	07/23/2024	55424T30993T	Private Insurance	\$213.51
	08/13/2024	07/27/2024	55124T71013T	Private Insurance	\$434.91
	08/13/2024	08/02/2024	55124T11030	Private Insurance	\$332.23
	08/15/2024	07/27/2024	55124T71014T	Private Insurance	\$305.04
	08/27/2024	06/19/2024	55424T90829	Workers Comp	\$276.14
	08/27/2024	07/16/2024	55124T60972T	Private Insurance	\$298.56

TROUSDALE COUNTY EMS

WriteOff Detail

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Period 02 (24-02)

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August 2024(Status:Not Closed)

Patient	Payment Date	DOS	Invoice	Description	Write Off
	08/27/2024	07/19/2024	55124T90979	Private Insurance	\$270.37
	08/27/2024	07/22/2024	55124T20987	Private Insurance	\$82.12
	08/27/2024	07/23/2024	55424T30991	Private Insurance	\$82.12
	08/27/2024	07/25/2024	55124T51002	Private Insurance	\$82.12
	08/27/2024	07/27/2024	55124T71011	Private Insurance	\$263.65
	08/27/2024	08/03/2024	55124T31036	Private Insurance	\$473.07
	08/27/2024	08/04/2024	55424T41043	Private Insurance	\$245.10
	08/27/2024	08/09/2024	55124T91066E	Private Insurance	\$337.66
	08/27/2024	08/09/2024	55424T91062	Private Insurance	\$272.40
	08/27/2024	08/10/2024	55124T101067	Private Insurance	\$326.67
	08/27/2024	08/11/2024	55424T11081	Private Insurance	\$190.01
	08/27/2024	06/19/2024	55124T90826	Private Insurance	\$0.00
	08/27/2024	06/19/2024	55424T90828	Workers Comp	\$260.22
	08/27/2024	07/27/2024	55124T71018	Private Insurance	\$84.84
	08/27/2024	08/06/2024	55124T61052	Private Insurance	\$248.59
	08/27/2024	08/08/2024	55424T81058T	Private Insurance	\$471.80
	08/27/2024	08/09/2024	55124T91064	Private Insurance	\$336.87
	08/27/2024	08/10/2024	55124T101069	Private Insurance	\$319.22
	08/27/2024	08/10/2024	55424T101070	Private Insurance	\$437.23
	08/27/2024	08/11/2024	55424T11082	Private Insurance	\$435.64
	08/27/2024	08/13/2024	55124T31089T	Private Insurance	\$465.68
	08/28/2024	12/29/2023	55223T91626	Private Insurance	\$810.00
	08/29/2024	08/05/2024	55424T51046	Private Insurance	\$395.65
	08/29/2024	08/13/2024	55124T31085E	Private Insurance	\$197.96
	08/30/2024	08/02/2024	55124T21034T	Private Insurance	\$480.24
	08/30/2024	08/03/2024	55124T31037	Private Insurance	\$80.02
	08/30/2024	08/04/2024	55124T41041	Private Insurance	\$91.90
	08/30/2024	08/04/2024	55124T41042	Private Insurance	\$81.90
	08/30/2024	08/04/2024	55424T41040	Private Insurance	\$80.02
WriteOff - Insurance Contr Totals:					\$19,286.74

WriteOff - Medicaid Contr

TROUSDALE COUNTY EMS

WriteOff Detail

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Period 02 (24-02)

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August 2024(Status:Not Closed)

Patient	Payment Date	DOS	Invoice	Description	Write Off
	08/02/2024	01/23/2024	55224T30108	Medicaid	\$305.38
	08/02/2024	07/08/2024	55424T80936E	Medicaid	\$86.03
	08/05/2024	07/09/2024	55424T90942	Medicaid	\$112.85
	08/09/2024	03/03/2024	55424T30305	Medicaid	\$227.17
	08/09/2024	07/03/2024	55124T30907T	Medicaid	\$80.14
	08/09/2024	07/06/2024	55424T60930	Medicaid	\$300.00
	08/09/2024	07/08/2024	55124T80938T	Medicaid	\$81.93
	08/09/2024	07/12/2024	55124T20952	Medicaid	\$274.01
	08/13/2024	07/26/2024	55424T61009	Medicaid	\$121.79
	08/27/2024	07/18/2024	55424T80976	Medicaid	\$116.24
	08/27/2024	07/25/2024	55424T51004	Medicaid	\$89.96
	08/27/2024	08/02/2024	55124T11030	Medicaid	\$129.83
	08/28/2024	06/02/2024	55124T20741	Medicaid	\$110.16
	08/28/2024	06/06/2024	55224T60758	Medicaid	\$87.28
	08/28/2024	06/06/2024	55124T70762	Medicaid	\$128.31
	08/28/2024	06/07/2024	55224T70760E	Medicaid	\$85.13
	08/28/2024	06/24/2024	55124T40859	Medicaid	\$84.42
	08/28/2024	06/25/2024	55124T50865	Medicaid	\$85.67
	08/28/2024	07/20/2024	55124T200980T	Medicaid	\$92.24
	08/28/2024	08/09/2024	55424T91062	Medicaid	\$109.27

WriteOff - Medicaid Contr Totals: \$2,707.81

WriteOff - Medicare Contr

	08/02/2024	04/16/2024	55224T60504T	Medicare	\$434.91
	08/05/2024	07/19/2024	55124T90978T	Medicare	\$484.21
	08/05/2024	07/22/2024	55124T20986	Medicare	\$338.99
	08/07/2024	07/23/2024	55124T30994T	Medicare	\$434.91
	08/08/2024	07/24/2024	55124T40998	Medicare	\$300.49
	08/12/2024	07/28/2024	55124T81019	Medicare	\$313.50
	08/13/2024	07/04/2024	55424T80934	Medicare	\$290.61
	08/13/2024	07/29/2024	55124T301026T	Medicare	\$424.51
	08/13/2024	07/29/2024	55124T91024E	Medicare	\$202.15

TROUSDALE COUNTY EMS

WriteOff Detail

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Period 02 (24-02)

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August 2024(Status:Not Closed)

Patient	Payment Date	DOS	Invoice	Description	Write Off
	08/14/2024	07/30/2024	55424T301027	Medicare	\$340.04
	08/27/2024	06/25/2024	55224T50862	Medicare	\$279.16
	08/27/2024	08/01/2024	55424T21032	Medicare	\$298.41
	08/27/2024	08/06/2024	55124T61050	Medicare	\$268.75
	08/27/2024	08/06/2024	55424T61051	Medicare	\$313.30
	08/27/2024	08/07/2024	55424T71056	Medicare	\$262.51
	08/27/2024	08/08/2024	55424T81061	Medicare	\$304.65
	08/27/2024	08/11/2024	55424T11083	Medicare	\$268.56
	08/27/2024	08/11/2024	55124T11079	Medicare	\$322.34
	08/27/2024	08/12/2024	55424T21084	Medicare	\$283.33
	08/29/2024	08/14/2024	55424T41092	Medicare	\$218.80
WriteOff - Medicare Contr Totals:					\$6,384.13

WriteOff - Other

Bankruptcy

	08/30/2024	05/18/2024	55124T80657T	Other <i>Bankruptcy</i>	\$1,076.00
WriteOff - Other Totals:					\$1,076.00



Health

INSPECTION REPORT

AMBULANCE / INVALID VEHICLE / AIR MEDICAL

Service Name: <i>Transdale County ERAS</i>	Date: <i>July 7, 2023</i>	Mileage / Hours: <i>139429</i>
VIN / Serial #: <i>GM F184456</i>	Permit #: <i>85-04-06</i>	License Tag #: <i>2101 CF</i>
Make/Model: <i>GM</i>	Year: <i>2017</i>	Unit ID: <i>11</i>

Please check (✓) one from each column

<input checked="" type="checkbox"/> Pass	<input checked="" type="checkbox"/> Type 1	<input checked="" type="checkbox"/> Current	<input checked="" type="checkbox"/> ALS
<input checked="" type="checkbox"/> Pass with Warning	Type 2	New Vehicle	BLS
Conditional	Type 3	Re-mounted	Specialty Use
Failed	Invalid Vehicle (IV)		
Failed - Removed from service	Rotor Wing		
Re-inspection	Fixed Wing		

Sanitation Requirements

A	U	Required	A	U	Required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Floor sanitary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Cabinets and storage sanitary
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Seats and Ceiling sanitary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Upholstery Intact (No tears or holes)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Oxygen minimum 500PSI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Portable Oxygen Cylinders
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Vehicle windows intact.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Vehicle body and paint intact.

Safety Devices

A	U	Required	A	U	Required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (2) Fire Extinguishers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (3) Reflective Triangles
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (2) Flashlights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (2) Reflective Safety Wear
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N DOT Emergency Response Guide			Reserved

Oxygen - Airway - Suction - Ventilation Devices

A	U	Required	A	U	Required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Bag Valve Device - Adult	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (1ea) Oropharyngeal Airways
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Bag Valve Mask Device - Pediatric	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (1ea) Nasopharyngeal Airways
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Bag Valve Mask Device - Neonatal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (1) Blind Insertion Airway
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (1) End Tidal CO2 Detector - Adult	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (1) End Tidal CO2 Detector - Pediatric
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Nebulizers - Adult and Pediatric	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (1) CPAP Device
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2ea) Non-Rebreathing Mask - Adult & Ped.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2ea) Nasal Cannula - Adult & Pediatric
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Installed Suction Device	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Suction Connector Tubing
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Portable Suction Device	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Rigid Suction Tips
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2 ea) French Suction Catheters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Automated External Defibrillator

Diagnostic and Assessment Devices

A	U	Required	A	U	Required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C BP Cuff All Sizes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Stethoscope
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Bandage Shears	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Pulse Oximeter
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N Patient Thermometer			Reserved

Bandages and Dressing Materials

A	U	Required	A	U	Required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Rigid Eye Shields	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (2) Adhesive Tape
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (6) Gauze Roller Bandage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (6) Triangular Bandage
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (25) 4" X 4" Dressings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (8) Abdominal/Combine Dressing
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Occlusive Dressing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N (2) Burn Sheets
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C (2) Trauma Tourniquets	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C Irrigation Fluid

FIRE DEPARTMENT

Hartsville-Trousdale Co Government
 Statement of Expenditures Summary by Obj by Fund
 August 2024

Fund : 101 General

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000	General Government								
54000	Public Safety								
54310	Fire Prevention And Control								
189	Other Salaries & Wages	(1,500.00)	0.00	(1,500.00)	7.85	7.85	0.00	(1,492.15)	0.52%
201	Social Security	(93.00)	0.00	(93.00)	0.48	0.48	0.00	(92.52)	0.52%
204	State Retirement	(92.00)	0.00	(92.00)	0.48	0.48	0.00	(91.52)	0.52%
212	Employer Medicare	(22.00)	0.00	(22.00)	0.11	0.11	0.00	(21.89)	0.50%
316	Contributions	(51,000.00)	0.00	(51,000.00)	0.00	0.00	0.00	(51,000.00)	0.00%
320	Dues And Memberships	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
322	Evaluation And Testing	(3,000.00)	0.00	(3,000.00)	29.00	29.00	0.00	(2,971.00)	0.97%
332	Legal Notices, Recording And Court Cost	(250.00)	0.00	(250.00)	0.00	0.00	0.00	(250.00)	0.00%
335	Maintenance And Repair Services-Buildir	(5,000.00)	0.00	(5,000.00)	801.79	801.79	0.00	(4,198.21)	16.04%
336	Maintenance And Repair Services-Equipr	(6,000.00)	0.00	(6,000.00)	69.44	69.44	0.00	(5,930.56)	1.16%
338	Maintenance And Repair Services-Vehick	(51,000.00)	0.00	(51,000.00)	1,924.17	1,924.17	0.00	(49,075.83)	3.77%
347	Pest Control	(360.00)	0.00	(360.00)	30.00	30.00	0.00	(330.00)	8.33%
353	Towing Services	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
355	Travel	(2,000.00)	0.00	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00%
410	Custodial Supplies	(750.00)	0.00	(750.00)	0.00	0.00	0.00	(750.00)	0.00%
415	Electricity	(2,700.00)	0.00	(2,700.00)	336.53	336.53	0.00	(2,363.47)	12.46%
425	Gasoline	(3,500.00)	0.00	(3,500.00)	0.00	74.11	0.00	(3,425.89)	2.12%
432	Library Books/Media	0.00	0.00	0.00	68.30	68.30	0.00	68.30	100.00%
434	Natural Gas	(3,500.00)	0.00	(3,500.00)	46.20	46.20	0.00	(3,453.80)	1.32%
435	Office Supplies	(300.00)	0.00	(300.00)	0.00	0.00	0.00	(300.00)	0.00%
451	Uniforms	(2,500.00)	0.00	(2,500.00)	0.00	0.00	0.00	(2,500.00)	0.00%
454	Water And Sewer	(1,000.00)	0.00	(1,000.00)	46.33	46.33	0.00	(953.67)	4.63%
499	Other Supplies And Materials	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
513	Workman's Compensation Insurance	(3,000.00)	0.00	(3,000.00)	0.00	2,399.00	0.00	(601.00)	79.97%
524	In Service/Staff Development	(5,000.00)	0.00	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00%
599	Other Charges	(1,000.00)	0.00	(1,000.00)	0.00	20.50	0.00	(979.50)	2.05%
708	Communication Equipment	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
718	Motor Vehicles	(275,000.00)	0.00	(275,000.00)	0.00	0.00	275,000.00	0.00	100.00%
719	Office Equipment	(1,500.00)	0.00	(1,500.00)	0.00	0.00	0.00	(1,500.00)	0.00%
790	Other Equipment	(30,000.00)	0.00	(30,000.00)	0.00	0.00	0.00	(30,000.00)	0.00%
Total 54310	Fire Prevention And Control	(453,067.00)	0.00	(453,067.00)	3,360.68	5,854.29	275,000.00	(172,212.71)	61.99%
Total 54000	Public Safety	(453,067.00)	0.00	(453,067.00)	3,360.68	5,854.29	275,000.00	(172,212.71)	61.99%
Total 50000	General Government	(453,067.00)	0.00	(453,067.00)	3,360.68	5,854.29	275,000.00	(172,212.71)	61.99%

Template Name: FIRE: 54310
 Created by: LGC

Hartsville-Trousdale Co Government
Statement of Expenditures Summary by Obj by Fund
August 2024

User: Amy Thomas
 Date/Time: 9/6/2024 12:28 PM
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Fund : **111 Urban Services**

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000	General Government								
54000	Public Safety								
54310	Fire Prevention And Control								
425	Gasoline	(5,000.00)	0.00	(5,000.00)	43.76	43.76	0.00	(4,956.24)	0.88%
499	Other Supplies And Materials	(2,500.00)	0.00	(2,500.00)	0.00	0.00	0.00	(2,500.00)	0.00%
790	Other Equipment	(5,000.00)	0.00	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00%
Total 54310	Fire Prevention And Control	(12,500.00)	0.00	(12,500.00)	43.76	43.76	0.00	(12,456.24)	0.35%
Total 54000	Public Safety	(12,500.00)	0.00	(12,500.00)	43.76	43.76	0.00	(12,456.24)	0.35%
Total 50000	General Government	(12,500.00)	0.00	(12,500.00)	43.76	43.76	0.00	(12,456.24)	0.35%
Total For Fund:	111	(12,500.00)	0.00	(12,500.00)	43.76	43.76	0.00	(12,456.24)	0.35%

RESCUE SQUAD

Hartsville-Trousdale Co Government
 Statement of Expenditures Summary by Obj by Fund
 August 2024

Fund : 101 General

Account Number	Account Description	Budget Amount	Budget Amendments	Amended Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Of Budget Exp
50000	General Government								
54000	Public Safety								
54420	Rescue Squad								
189	Other Salaries & Wages	(550.00)	0.00	(550.00)	0.00	0.00	0.00	(550.00)	0.00%
201	Social Security	(34.00)	0.00	(34.00)	0.00	0.00	0.00	(34.00)	0.00%
204	State Retirement	(34.00)	0.00	(34.00)	0.00	0.00	0.00	(34.00)	0.00%
212	Employer Medicare	(8.00)	0.00	(8.00)	0.00	0.00	0.00	(8.00)	0.00%
307	Communication	(1,600.00)	0.00	(1,600.00)	0.00	1,572.00	0.00	(28.00)	98.25%
316	Contributions	(20,500.00)	0.00	(20,500.00)	0.00	0.00	0.00	(20,500.00)	0.00%
320	Dues And Memberships	(200.00)	0.00	(200.00)	0.00	0.00	0.00	(200.00)	0.00%
322	Evaluation And Testing	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
335	Maintenance And Repair Services-Buildir	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
336	Maintenance And Repair Services-Equipr	(2,500.00)	0.00	(2,500.00)	0.00	0.00	0.00	(2,500.00)	0.00%
338	Maintenance And Repair Services-Vehick	(3,500.00)	0.00	(3,500.00)	0.00	0.00	63.96	(3,436.04)	1.83%
353	Towing Services	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
355	Travel	(1,500.00)	0.00	(1,500.00)	0.00	0.00	0.00	(1,500.00)	0.00%
415	Electricity	(2,000.00)	0.00	(2,000.00)	196.60	196.60	0.00	(1,803.40)	9.83%
425	Gasoline	(2,000.00)	0.00	(2,000.00)	0.00	26.41	0.00	(1,973.59)	1.32%
434	Natural Gas	(4,000.00)	0.00	(4,000.00)	46.20	46.20	0.00	(3,953.80)	1.16%
451	Uniforms	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
454	Water And Sewer	0.00	0.00	0.00	89.21	89.21	0.00	89.21	100.00%
524	In Service/Staff Development	(3,000.00)	0.00	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00%
599	Other Charges	(1,000.00)	0.00	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00%
711	Furniture And Fixtures	(500.00)	0.00	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
Total 54420	Rescue Squad	(46,426.00)	0.00	(46,426.00)	332.01	1,930.42	63.96	(44,431.62)	4.30%
Total 54000	Public Safety	(46,426.00)	0.00	(46,426.00)	332.01	1,930.42	63.96	(44,431.62)	4.30%
Total 50000	General Government	(46,426.00)	0.00	(46,426.00)	332.01	1,930.42	63.96	(44,431.62)	4.30%
Total For Fund:	101	(46,426.00)	0.00	(46,426.00)	332.01	1,930.42	63.96	(44,431.62)	4.30%

TRAINING INCENTIVES / PER DIEM

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #XXXX-XX-XXX

A RESOLUTION SUPPORTING AN INCREASE IN THE PER DIEM RATE FOR THE TROUSDALE COUNTY VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD

WHEREAS, Hartsville/Trousdale County Government has a dedicated group of volunteers who are members of the Volunteer Fire Department and/or the Rescue Squad; and

WHEREAS, these individuals freely give of their time to protect citizens' properties and keep citizens safe; and

WHEREAS, the only payment these individuals receive is a modest amount of \$30 per call or training which they attend and this amount has not been changed since 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION recognizes the value of these critical volunteers and supports increasing the per diem rate to \$50 per call or attended trainings.

BE IT FURTHER RESOLVED that these volunteers shall be paid with the stated increased rate for all calls or trainings on record and approved by their respective Chiefs beginning January 1, 2024.

Motion _____
Motion to approve: _____ *Voice Vote*
Second motion: _____ *Absent* _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #xxx-xxxx-xx

**AN ORDINANCE ADOPTING MINIMUM TRAINING STANDARDS, AS SPECIFIED IN
TENNESSEE CODE ANNOTATED § 4-24-112, FOR
HARTSVILLE / TROUSDALE COUNTY VOLUNTEER FIREFIGHTERS.**

WHEREAS, in 2009, the State of Tennessee passed Tennessee Code Annotated § 4-24-112 specifying minimum training standards for firefighters in the State of Tennessee; and,

WHEREAS, a number of cities and counties were exempted from this minimum training by this legislation based on their population; and,

WHEREAS, the jurisdiction sets certain priorities to provide for firefighter safety and provide for trained and competent firefighters and fire department to serve our community;

WHEREAS, meeting minimum training standards are essential to meeting the priorities set;

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE / TROUSDALE COUNTY COMMISSION approved by at least a 2/3rd majority of the elected body of the Hartsville / Trousdale County, Tennessee, that the fire department of the jurisdiction will meet, at minimum, the training requirements set in Tennessee Code Annotated § 4-24-112 the public welfare requiring it:

Section 1. All firefighters must attend a 16-hour initial training class developed by the Tennessee Fire and Codes Enforcement Academy in firefighting procedures and techniques or complete equivalent training approved by the Tennessee Commission on Firefighting Personnel Standards and Education before being allowed to fight a fire actively.

Section 2. Every firefighter shall complete the "basic and live firefighting" course offered by the Tennessee Fire and Codes Academy, or an equivalent course, within three years (36 months) of joining the Fire Department.

Section 3. The following firefighters are exempt from the minimum training requirements:

- (1) Any firefighter in the fire service on July 1, 2009, and who entered the fire service before June 30, 2004; and
- (2) Any firefighter certified by a medical doctor who is medically or physically unable to complete the training requirements; however, the fire department may not allow these firefighters to engage in active firefighting operations.
- (3) Any firefighter certified by the fire department's chief officer that they will not operate within an environment that is immediately dangerous to life and health (IDLH) is exempt from the live firefighting portion of the minimum.

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

As recommended by the Emergency Service Committee _____.

Public Hearing to be held on _____ if passed at 1st reading.

Hartsville-Trousdale County

Volunteer Firefighter Incentive Program

Maximum Incentive \$650.00 per year in addition to incident response incentives

Tennessee Minimum Firefighter Training

- Compliance with Tennessee Code Annotated 4-24-112-2 \$75.00
 - FF050 Introduction to Fire and Emergency Services
- **AND**
- F102 Basic/Live Firefighting
- Or
- Other Tennessee-recognized training curricula

Professional Credentials / Licensure

- Tennessee Commission FFI \$75.00
- Tennessee Commission FFII \$75.00
- Tennessee Commission Fire Apparatus Operator \$75.00
- Tennessee Commission Fire Officer I or higher \$75.00
- AHJ Extrication Certification \$50.00

Emergency Medical Licensure *(Select a maximum of one license)*

- Emergency Medical Responder \$30.00
- Emergency Medical Technician \$40.00
- Emergency Medical Technician-Advanced \$50.00
- Emergency Medical Technician-Paramedic \$75.00

Public Safety Firefighter-Annual Training Program Completion

- Annual requirements set by the Fire Chief \$75.00

Service Incentive *(Select a maximum of one category)*

- 25% of annual incidents \$25.00
- 50% of annual incidents \$50.00
- 75% of annual incidents \$75.00

Incident Response Incentive (Emergency Medical Licensure add \$10.00/Incident)

- Rookie-Not met minimum training requirements \$15.00/Incident
- Meets State Min Training Requirements \$25.00/Incident
- Commission Firefighter I \$30.00/Incident
- Commission Firefighter II *(Credentialed IDLH Firefighter)* \$35.00/Incident
- Commission Fire Pumper Operator \$40.00/Incident
- Commission Fire Officer I or higher level \$45.00/Incident

2023 INCENTIVE EXAMPLES

FIREFIGHTER 1: APPARATUS DRIVER LEVEL

Tennessee Minimum Firefighter Training

- Meets Tennessee Code Annotated 4-24-112-2 training requirement \$75.00

Professional Credentials / Licensure

- Firefighter I \$75.00
- Firefighter II \$75.00
- Fire Apparatus Operator \$75.00

Emergency Medical Licensure

- Emergency Medical Responder \$30.00

Annual Training Program Completion

- Minimum 30-hours state-approved (TN State Paid Incentive (\$600.00)) \$75.00

Service Incentive

- Responded to 25% of incidents. \$25.00

Total 2023 Training and Service Incentive

\$430.00

Incident Response Stipend (30 responses at \$40+\$10/each)

\$1,500.00

2023 TOTAL COMPENSATION

\$1,930.00

FIREFIGHTER 2: OFFICER LEVEL

Tennessee Minimum Firefighter Training

- Meets Tennessee Code Annotated 4-24-112-2 training requirement \$75.00

Professional Credentials / Licensure

- Firefighter I \$75.00
- Firefighter II \$75.00
- Fire Apparatus Operator \$75.00
- Fire Officer I \$75.00

Emergency Medical Licensure

- Emergency Medical Technician Basic \$40.00

Annual Training Program Completion

- Minimum 30-hours state-approved (TN State Paid Incentive (\$600.00)) \$75.00

Service Incentive

- Responded to 50% of incidents. \$50.00

Total 2023 Training and Service Incentive

\$540.00

Incident Response Stipend (40 responses at \$45+\$10/each)

\$2,200.00

2023 TOTAL COMPENSATION

\$2,740.00

Chapter 0360-07-01 - Educational Incentive Pay

- [Section 0360-07-01-.01 - MINIMUM STANDARDS](#)
- [Section 0360-07-01-.02 - FIREFIGHTER ELIGIBILITY](#)
- [Section 0360-07-01-.03 - RESERVED](#)
- [Section 0360-07-01-.04 - ENTRY LEVEL PERSONNEL](#)
- [Section 0360-07-01-.05 - REQUIREMENTS FOR IN-SERVICE TRAINING PROGRAMS](#)
- [Section 0360-07-01-.06 - PAYMENT PROCEDURES](#)
- [Section 0360-07-01-.07 - WAIVER](#)
- [Section 0360-07-01-.08 - AUDIT](#)
- [Section 0360-07-01-.09 - DISCIPLINARY MATTERS](#)
- [Section 0360-07-01-.10 - PROSECUTION OF FALSE CLAIMS FOR EDUCATIONAL INCENTIVE PAY](#)
- [Section 0360-07-01-.11 THROUGH 0360-07-01-.18 - RESERVED](#)

Tenn. Comp. R. & Regs. 0360-07-01-.01

Current through August 14, 2024

Section 0360-07-01-.01 - MINIMUM STANDARDS

(1) All persons who are hired as a firefighter by an eligible unit of government on or after January 1, 1986, or who volunteer with a fire department on or after July 1, 2021, shall:

- (a) Be at least eighteen (18) years of age;
- (b) Be a citizen of the United States;
- (c) Be a high school graduate or possess equivalency;
- (d) Not have been convicted of any felony charge, have not pled guilty to any felony charge, have not entered a plea of nolo contendere to any felony charge that directly relates to the profession of firefighting subject to the Fresh Start Act;
- (e) Not have been released or discharged for any other reason than honorable discharge from any of the armed forces of the United States;
- (f) Be in compliance with the fire department's drug-free workplace program and policy;
- (g) Be proficient in the English language, both written and spoken, in accordance with National Fire Protection Association (NFPA) 1001, 1072 and 1582 and be proficient in identifying hazardous materials; and
- (h) Have a good moral character in accordance with the Code of Ethics adopted by the Commission on Firefighting Personnel Standards and Education; or
- (i) Have successfully appealed such cause of ineligibility to the appropriate local authority having jurisdiction.

(2) The local authority having jurisdiction may establish minimum standards for its department that are more stringent than these standards established by the Commission.

Tenn. Comp. R. & Regs. 0360-07-01-.01

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed April 25, 2005; effective July 9, 2005. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-107 and 4-24-202.

Tenn. Comp. R. & Regs. 0360-07-01-.02

Current through August 14, 2024

Section 0360-07-01-.02 - FIREFIGHTER ELIGIBILITY

(1) For the purpose of qualifying for the Volunteer Educational Incentive Pay Program, a person must meet the following criteria:

- (a) Serve as a volunteer firefighter as defined in T.C.A. § 4-24-201(4) with a fire department recognized pursuant to T.C.A. §§ 68-102-301 et seq.; and
- (b) Complete thirty (30) hours of in-service training in firefighting or prevention of fires approved by the Commission.

(2) For the purpose of qualifying for the Career Educational Incentive Pay Program, a person must meet the following criteria:

- (a) Serve in the employ of a municipality, county or political subdivision as a full-time employee of the fire department recognized pursuant to T.C.A. §§ 68-102-301 et seq.; and
- (b) Complete forty (40) hours of in-service training in firefighting or prevention of fires approved by the Commission and be actively engaged in such work.

Tenn. Comp. R. & Regs. 0360-07-01-.02

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed October 14, 1994; effective February 28, 1995. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-107 and 4-24-201.

Tenn. Comp. R. & Regs. 0360-07-01-.04

Current through August 14, 2024

Section 0360-07-01-.04 - ENTRY LEVEL PERSONNEL

(1)

(a) It shall be mandatory for all qualified volunteer firefighters to become certified, when eligible, at the Fire Fighter I level in order to become eligible for educational incentive pay.

(b) It shall be mandatory for all qualified career firefighters to become certified, when eligible, at the Fire Fighter I level and progress when eligible through the Fire Fighter II level of certification in order to become eligible for educational incentive pay.

(2)

(a)

1. A volunteer firefighter must complete CPR training within twelve (12) months of the firefighter's service or not later than December 31, 2021.

2. The volunteer firefighter must complete the sixteen (16) hour Introduction to Fire and Emergency Services Course, the sixty-four (64) hour Basic Firefighting Course and the Commission approved Live Burn by the end of the calendar year in which the volunteer reaches the firefighter's thirty-sixth (36th) month of service with a recognized department or within thirty-six (36) months after July 1, 2021. This requirement will be satisfied if the firefighter can show proof of having completed the sixteen (16) hour Introduction to Fire and Emergency Services Course, the sixty-four (64) hour Basic Firefighting Course, Commission approved Live Burn within ten (10) years of December 31, 2021, or Fire Fighter I or above, having no break in service exceeding sixty (60) months.

3. A volunteer firefighter must complete Fire Fighter I, Hazardous Materials Awareness and Hazardous Materials Operations certification levels by the end of the calendar year in which the volunteer applicant reaches his/her sixtieth (60th) month of service with a recognized department or within the firefighter's sixtieth (60th) month after July 1, 2021. Firefighters who have not obtained Fire Fighter I, Hazardous Materials Awareness and Hazardous Materials Operations certification after that date shall not be eligible for educational incentive pay until required certification(s) have been obtained. This requirement will be satisfied if the firefighter can show proof of having completed Fire Fighter I and no break in service exceeding sixty (60) months.

(b) A career firefighter must complete Fire Fighter I, Fire Fighter II, Hazardous Materials Awareness and Hazardous Materials Operations certification levels by the end of the calendar year in which the applicant reaches the applicant's thirty-sixth (36th) month of employment with a participating fire department. Firefighters who have not obtained Fire Fighter I, Fire Fighter II, Hazardous Materials Awareness and Hazardous Materials Operations certification after that date shall not be eligible for educational incentive pay until required certification(s) have been obtained.

(3) Qualified personnel, who are separated from the fire service for a period of greater than 60 months and then reenter the fire service shall subsequently obtain certification in accordance with rule 0360-05-01-.02.

(4) Individuals hired into a department as Fire Safety Inspectors after December 31, 1990, and who are not trained in fire suppression may meet the requirements of this section by completing certification as prescribed by T.C.A. § 68-120-113 by the end of the calendar year in which they reach their twelfth (12th) month of employment. If an individual is hired as a Fire Safety Inspector and later transfers to fire suppression, the individual shall achieve Fire Fighter I, Fire Fighter II, Hazardous Materials Awareness and Hazardous Materials Operations certifications within thirty-six (36) months after the transfer date.

(5) Individuals hired into a department as Public Fire and Life Safety Educators after December 31, 1990, and who are not trained in fire suppression may meet the requirements of this section by completing certifications as Public Fire and Life Safety Educator I and Public Fire and Life Safety Educator II by the end of the calendar year in which they reach their twenty-fourth (24th) month of employment. If an individual is hired as a Public Fire and Life Safety Educator and later transfers to fire suppression, the individual shall achieve Fire Fighter I, Fire Fighter II, and Hazardous Materials Awareness and Operations certifications within thirty-six (36) months after the transfer date.

(6) The date an individual became employed as a firefighter or volunteered as a firefighter, respectively, for participation in the Educational Incentive Pay Program shall be the date used to calculate deadlines for certification.

(7) All career fire departments participating in the Educational Incentive Pay Program shall ensure to have their qualified personnel obtain the Fire Fighter II level of certification no later than the thirty-sixth (36th) month from the date the department enters into the Educational Incentive Pay Program. Department personnel that have not obtained the required certification(s), as provided in rule 0360-07-01-.04(1)(a) and (b) and (2)(a) and (b), shall be ineligible to receive educational incentive pay until the required certification(s) have been obtained.

Tenn. Comp. R. & Regs. 0360-07-01-.04

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed September 30, 1983; effective December 14, 1983. Amendment filed November 8, 1990; effective December 23, 1990. Repeal and new rule filed October 14, 1994; effective February 28, 1995. Amendment filed April 25, 2005; effective July 9, 2005. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, 4-24-107, 4-24-201, and 4-24-202.

Tenn. Comp. R. & Regs. 0360-07-01-.05

Current through August 14, 2024

Section 0360-07-01-.05 - REQUIREMENTS FOR IN-SERVICE TRAINING PROGRAMS

(1) Length of Training

(a) Certified or recognized programs shall be of at least forty (40) hours duration for the career educational incentive pay and at least thirty (30) hours duration for the volunteer educational incentive pay. A department may count one (1) hour for testing as part of the department's in-service training program.

(b) Instructor led program(s) shall be scheduled for not less than two (2) hours.

(c) Online/computer courses shall be a minimum of one (1) hour in duration.

(2) Appointment of Training Coordinator

(a) Each department conducting an In-Service Training Program shall meet the minimum standards as defined in the Commission's rules, regulations, and policies.

(b) In order to participate in the Educational Incentive Pay Program, the Training Coordinator shall attend a training session on the Commission's laws, rules, regulations, programs, policies and procedures. Commission staff may offer one-on-one training sessions at the Commission office and will hold at least one (1) regional training session in each Grand Division of the state per year.

(3) Appointment of Instructor

(a) Instructors used for in-service training shall be approved by the Fire Chief or Training Coordinator and shall be qualified by experience and training in the subject matter of the course to be taught except for other authorized specialized courses.

(b) Instructors are required to be certified as Fire Instructor I unless otherwise authorized by the Fire Chief or Training Coordinator.

(c) Instructors shall not teach themselves. However, instructors of Commission-approved in-service training classes shall receive one (1) hour credit for each hour taught provided that the teaching shall not consist of the use of electronic media exclusively and shall require the instructor to interact with the attendees of the class to obtain credit.

(d) Fire service personnel who serve as evaluators at Commission Sponsored Practical or Live Burn Practical Examinations shall receive four (4) hours Specialized Training Credit for each practical where the firefighter serves as an evaluator up to a maximum of two (2) practicals per calendar year for a maximum of eight (8) hours credit. In-house practical/live burn examinations do not qualify. One (1) In-Service Training Substitution form shall be submitted per evaluator for the year noting the date(s) the applicant served as an evaluator.

(4) Course Curriculum Requirements

(a) Course curricula shall be based on a needs survey of the area served and courses required by the Commission. All curricula shall be substantially derived from the appropriate standards as set forth in the Commission's rules, Chapter 0360-06-01, with the exception of any required subject material not adequately covered in these standards. All curricula shall be submitted for

review by the Director or his/her designee, and be approved by the Commission. At least thirty (30) days prior to commencement of training, a copy of the curriculum noting whether the instructors are certified as Fire Instructor I, or not, shall be submitted to the Commission. If the instructors are not certified as Fire Instructor I, then the instructors' qualifications, the dates and location of training, the dates of testing, and a copy of the testing instruments and answers, and other such data as required by the Commission, shall be submitted to the Commission for approval. If a course is taught by a person not certified as Fire Instructor I, then the qualifications of the instructor in the subject matter taught shall be included with the course records for Commission audit purposes.

1.

(i) All Training Programs shall be submitted to the Commission office for approval no later than October 1 of the current calendar year for the training to be conducted in the following calendar year. Failure to provide all information by the required date may result in a rejection of educational incentive pay. All information shall be submitted in a form prescribed by the Commission. Peer reviews shall be performed and notification sent to departments by December 31.

(ii) Training Programs for the Volunteer Educational Incentive Pay Program for the calendar year 2021 are not required to be submitted to the Commission for prior approval but training records shall be submitted by December 31, 2021. Training Programs for the volunteer incentive program will be required to be submitted to the Commission by October 1, 2021, for the 2022 calendar year.

2. Course dates submitted for a department's In-Service Training Program are the dates on which the courses are to be taught. However, due to unforeseen circumstances, changes sometimes occur. If a change in a date is necessary less than thirty (30) days from the scheduled date, a department is to make note of the change in their program along with the reason for the change. If a change in class date is required thirty (30) or more days before the scheduled date, a written notification shall be sent to the Commission office with the new class date and the reason for change. The notice may be submitted by fax, electronically or U.S. Mail.

3. If a department is required to provide a range of dates and locations that a particular class will be taught when submitting its In-Service Training Program, the department shall provide to the Commission office the exact dates, times, and locations of the classes a minimum of seventy-two (72) hours prior to the classes being taught. This notice may be submitted in a form prescribed by the Commission; however if by mail, sufficient time should be allowed so that the notice has time to arrive in the Commission office a minimum of seventy-two (72) hours in advance of the new class dates. No credit shall be given for classes for which the Commission office has not received advance notice of specific dates.

4. A department may not use the substantially same In-Service Training Program in consecutive years.

(b) The Commission requires that the following minimum training be included in all training programs that are submitted for Commission approval:

1. At least four (4) hours each year on firefighter health and safety; and
2. At least once every three (3) years, four (4) hours of the following subjects:

- (i) Post Traumatic/Critical Incident Stress Training;
- (ii) Domestic violence training/Sudden Infant Death Syndrome ("SIDS") training;
- (iii) Hazardous Materials; and

3. The Commission also requires that eligible firefighters maintain active CPR certification, whether annual or bi-annual, and demonstrate proficiency in the skills of CPR by an agency recognized by the Commission. A maximum of four (4) hours credit toward the required in-service training shall be allowed for this training.

(c) Courses taught by a department that include routine functions (hose testing, pre-planning, pumper testing, vehicle maintenance, station maintenance, etc.) may be considered training for purposes of the In-Service Training Program when approved by the Commission.

(d) Training provided to members of a department shall be appropriate to a firefighter's rank and responsibility and the size and location of a firefighter's department (e.g., an Arson Investigator or Codes Enforcement Officer who has no fire suppression duties should not complete a course in fire suppression activities).

(e) Computerized training courses and/or internet courses may be part of a department's In-Service Training Program but shall meet the following conditions:

1. The course software shall provide sufficient safeguards to ensure each individual claiming credit has completed his/her own work.
2. The course software shall prohibit the individual from skipping any of the courses and proceeding to the final examination.
3. The training provider shall provide a Certificate of Completion for each individual who successfully completes the course. This Certificate shall be kept on file by the department for audit purposes.
4. The training provider shall provide information that outlines the course objectives, instructional method(s), and the time it takes to complete the course. This information shall be briefly outlined as part of the department's In-Service Training Program.
5. The department shall schedule the training in accordance with the requirements of the Commission.
6. The Training Coordinator or a Fire Department Instructor I shall be available (either in person or by telephone) during the normal business hours to answer any questions that an individual may have regarding the course.
7. The department shall have audit procedures in place to ensure that an individual is completing his/her own work.
8. No more than twenty (20) hours of credit will be given for computerized training. Instructor-led training utilizing technology shall not be considered "computerized"

training."

9. In-Service Training Programs for volunteer educational incentive pay for calendar year 2021 are not required to meet the standards above, but the training must address the prevention of fires, hazardous materials, and firefighter health and safety.

(5) Attendance Records. Attendance records shall be maintained on each firefighter in a form prescribed by the Commission and shall be made available for inspection upon request by the Commission or its representative. The Training Coordinator and head of the department conducting in-service training shall certify to the local unit of government those firefighters who successfully completed the training, and certified records shall be maintained in each individual department for a period of thirty-six (36) months. Such records shall be included on a form prescribed by the Commission.

(6) Testing Instrument

(a) Multiple testing instruments shall be designed to assure that the same examination is not administered to two (2) consecutive training sessions using the same curriculum. The examination shall be in the form of multiple-choice questions and a separate examination administered to cover each unique course of instruction in the training program. Each examination shall contain the greater of ten (10) questions relating to a course of instruction or one (1) question relating to each hour of course instruction (e.g., sixteen (16) hazardous materials questions for a sixteen (16)-hour hazardous materials course). The examinations may be administered either independently or in a single cumulative examination at the conclusion of the training program. If a cumulative option is selected, the examination shall be divided by section of each unique course of instruction.

(b) Answer sheets shall follow a format which contains the following:

1. Name;
2. Employee Identification Number or Public Safety Identification (PSID) Number;
3. Employing department or volunteer department; and
4. Score.

(c) Testing Instruments which combine the questions with the answer sheet shall not be accepted for grading. Answer sheets shall be maintained as a record for at least three (3) years and shall be submitted to the Commission office upon request by the Commission.

(d) Each examination covering a course of instruction shall be developed, administered and scored by the Training Coordinator or Instructor. Each individual shall score at least seventy percent (70%) on each examination. Only one retest will be allowed for individuals failing to achieve seventy percent (70%). If administered as a single cumulative examination, each individual shall score at least seventy percent (70%) on each section of the examination. If the individual fails any section of the examination, the individual may retest one (1) time on each section.

(7) Approval of Specialized Schools/Courses

(a) If a firefighter attends a specialized school appropriate to the firefighter's rank (or position) and responsibility, the eligibility of the school shall be approved by the Commission office.

Only schools of a fire service-related nature of at least two (2) hours in duration, except for approved online courses and curriculum for which one (1) hour is acceptable, will be considered for in-service credit toward meeting the training requirement. When submitting a course for Commission approval, the department shall indicate the NFPA Standard Number and Section that is applicable to the course being submitted. When applicable, the course will be submitted by March 1 for pre-approval by the Commission office. In cases where the curriculum and instructors are unknown and when admittance is by short notice, the curriculum and proof of successful completion will be submitted after the course is completed.

(b) If no examination is administered, the attending firefighter should submit to the firefighter's Training Coordinator a detailed evaluation of the course and a correlation sheet showing how their coursework meets the appropriate NFPA Standard. If satisfied that the training was valid and beneficial, the Training Coordinator shall submit a statement to that effect, along with a copy of the report, to the Commission office. If this is not done, no credit shall be given.

(c) In-service credit requests will be reviewed and may be granted for an individual firefighter for the current training year only if the course is relevant to the firefighter's duties and responsibilities.

(d) In some instances, the above type training session may be combined with the regularly scheduled and Commission-approved in-service training sessions. If this is done, the attending firefighter shall be tested on those hours attended in the departmental program. This will necessitate the local Training Coordinator being responsible for identifying the appropriate questions involved in the Commission-approved testing instrument.

(e) Fire service personnel attending the National Fire Academy and successfully completing courses taught on campus will be given credit. In addition, a current CPR certification is required in order to be qualified for educational incentive pay.

(8) Approval of Fire Courses (Colleges and Universities)

(a) Any firefighter who successfully completes a fire related course (or courses) at any accredited institution, institution of higher education, college or university, may be considered for annual fulfillment of all or a portion of the required in-service training, not to include the eight (8) hours of hazardous material training or the CPR certification requirements as provided for in the provisions herein and approved by the Commission.

(b) Course completion toward credit for the annual in-service training requirements may be met by completing three (3) semester hours (45 classroom hours) or four (4) quarter hours (40 classroom hours) of instruction with a passing grade. The completion date of the course shall be within the calendar (training) year for which in-service training credit is sought.

(c) Applicants for in-service training credit under these provisions shall have the approval of the department head and shall submit the required Commission form for consideration to the Commission office. When submitting a course for Commission approval, the department shall indicate the NFPA Standard Number and Section that is applicable to the course being submitted.

(d) In some instances, the above type training hours may be combined with the regularly scheduled and Commission-approved in-service training sessions. If this is done, the attending

firefighter shall be tested on those hours attended in the departmental program. This will necessitate the local Training Coordinator being responsible for identifying the appropriate questions involved in the Commission-approved testing instrument.

(e) Final approval by the Commission is contingent upon official notification from the institution in which the course was completed with a passing grade.

(9) Approval of Certification Programs

(a) Firefighters completing the required number of hours of preparation training, certified by the training officer, and successfully passing the appropriate progression level examination in the Commission's certification program within the calendar year for which training is sought, shall be considered as having fulfilled the in-service requirement and therefore eligible for the educational incentive pay.

(b) Any firefighter qualifying for in-service training credit in this manner shall also meet the four (4) hours of firefighter health and safety training requirements and the CPR certification requirements as provided in these rules.

(10) Emergency Medical Training

(a) Emergency Medical Training shall be considered meeting the requirements of in-service training so long as all other mandatory programs, as provided in these rules, are met.

(b) No more than sixteen (16) hours of credit shall be awarded for this training.

(11) Records Storage

(a) All department records related to the Educational Incentive Pay Program shall be kept by the department in a secure location. Access to the records shall be limited to the fire chief, the chief of training or their designee.

(b) Any department that maintains training records via computer or other electronic means shall submit a request to the Commission office. The department's electronic records shall be subject to audit by the Commission. The department shall describe the electronic records system, identifying the security safeguards that are in place.

Tenn. Comp. R. & Regs. 0360-07-01-.05

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed October 14, 1994; effective February 28, 1995. Amendments filed April 25, 2005; effective July 9, 2005. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, 4-24-107, 4-24-111, and 4-24-202.

Section 0360-07-01-.06 - PAYMENT PROCEDURES

(1) The Commission shall review and, if approved, direct the disbursement to eligible fire departments the educational incentive pay awarded to firefighters who have established eligibility for such under the provisions of the Commission's rules and regulations. At the selection of a department, the educational incentive pay shall be disbursed to the county or municipality where the fire department is located. The disbursement of these funds shall be subject to all of the following conditions:

(a) The Educational Incentive Pay Program shall be based on the availability of funds appropriated by the General Assembly.

(b) Payment will be made only upon request by the fire department and upon submission of the necessary documentation by the administrative officer of the eligible department.

1. Proof of the successful completion of a Commission-approved training program, by submission of a copy of the following forms by March 1 of the calendar year:

(i) Educational Incentive Pay Program Request;

(ii) In-Service Training Report;

(iii) Notarized Statement of the Fire Chief attesting to accuracy and completeness of the information; and

(iv) Training Substitution Forms for previous year.

2. Payment shall be made in a lump sum directly to the governmental entity handling the disbursement of funds for the eligible departments.

(c) No payment shall be made after the end of the fiscal year, June 30, unless such payment is authorized by the departments of Commerce and Insurance and Finance and Administration.

(d) It shall be the responsibility of the unit of government to disburse the funds to the individual firefighters after the deduction of the applicable taxes.

(e) The governmental entity receiving the funds shall be responsible for any increase in the employer's contribution to social security or like programs necessitated by the increase in the employee's annual base earnings.

(f) A firefighter shall not be eligible for the educational incentive pay from more than one (1) fire department.

(g) Effective August 31, 2018, information and training programs required by the Commission shall be received at the Commission office by October 1 of the preceding calendar year in which training is to be taught. Failure to provide all information by the required date may result in a rejection of a request for educational incentive pay.

(h) Departments submitting a certified list of eligible firefighters who have qualified themselves for the in-service training, shall also certify to the Commission that each qualifying individual is a member of the department whose name was on the department payroll as of December 31, as a volunteer firefighter of the department or as a volunteer firefighter of the department for

training purposes as of December 31, of the calendar year in which training was received.

If a qualifying individual is separated from the fire service for any of the following reasons, after becoming qualified, the firefighter will be considered as having met the December 31 requirements if the firefighter:

1. Becomes eligible and accepts a service retirement and begins drawing retirement benefits;
2. Becomes eligible and accepts a disability retirement; or
3. Dies while employed or serving as a volunteer.

(i) All requests for educational incentive pay shall be submitted to the Commission office by certified mail and postmarked no later than March 1 of each calendar year.

1. A department shall have fifteen (15) calendar days from the date it receives notice that a correction is required to its request for educational incentive pay to make the necessary correction and return the request to the Commission.

2. Departments may submit additions to their requests for educational incentive pay for up to sixty (60) days from the date educational incentive pay checks were mailed or deposited if not later than June 30. Payment of these additions is contingent upon availability of funds.

(j) If a volunteer firefighter completes the required training but is unable to find a local government willing to accept firefighter's payment, the volunteer firefighter may coordinate with the State Fire Marshal's Office to arrange for payment to be issued directly to the volunteer firefighter as long as all requirements from the Department of Finance and Administration are satisfied.

Tenn. Comp. R. & Regs. 0360-07-01-.06

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Amendments filed January 22, 2020; effective April 21, 2020. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, 4-24-107, and 4-24-202.

Tenn. Comp. R. & Regs. 0360-07-01-.07

Current through August 14, 2024

Section 0360-07-01-.07 - WAIVER

(1) The Commission shall only consider requests to waive the following rules and regulations:

- (a) The waiting periods between certifications in rules 0360-02-02 and 0360-03-01;
- (b) The deadline for submission of training programs for approval in rule 0360-07- 01 .05(4);
and
- (c) The deadline for submitting requests for educational incentive pay in rule 0360-07-01-.06(1)(i).

(2) When considering whether good cause has been shown to grant a waiver pursuant to this rule, the Commission may consider, but is not limited to, the following:

- (a) Hardships on departments through time, staffing, budget or facilities limitations;
- (b) Unavailability of qualified instructors or test proctors due to financial, staffing or time constraints;
- (c) Inclement weather, natural disasters, etc.; and
- (d) Illness, injury or disability of training officer that causes the department to miss the submission deadlines in rule 0360-07-01-.05(4) or 0360-07-01-.06(1)(i).

(3) A waiver shall not be granted in two (2) consecutive years unless otherwise authorized by the Commission.

(4) A request for a waiver shall be submitted in writing to the Commission.

Tenn. Comp. R. & Regs. 0360-07-01-.07

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed December 14, 2009; effective March 14, 2010. Amendment filed October 5, 2010; effective March 31, 2011. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Amendments filed January 22, 2020; effective April 21, 2020. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101 and 4-24-107.

Tenn. Comp. R. & Regs. 0360-07-01-.08

Current through August 14, 2024

Section 0360-07-01-.08 - AUDIT

(1) All accounts shall be subject to audit by the State Comptroller.

(2) All records pertaining to the educational incentive pay shall be available for inspection by a member of the Commission or its staff and shall be kept for sixty (60) months after the educational incentive pay was issued.

(3) An audit committee of the Commission, made up of the Director and a Commission Member or a Commission-approved designee, shall review the educational incentive pay records of every participating department at least once every sixty (60) months.

(a) The audit committee shall present its findings to the Commission for consideration. The audit committee shall review the records of the department to ensure compliance with Commission rules, including, but not limited to:

1. In-Service Training Verification Sheets are signed;
2. Attendance records were properly filled out as required by rule 0360-07-01.05(5);
3. Examination records were properly graded and filled out as required by rule 0360-07-01-.05(6);
4. Records required by NFPA 1001, Chapter 4 are properly maintained; and
5. Electronic records, if kept, are properly maintained and secured.

(b) The audit committee shall make one (1) of the following recommendations to the Commission:

1. Audit was in compliance with Commission requirements;
2. No action required. This recommendation is for a minor infraction. Committee counseled the department on the corrective actions needed;
3. Informal Review. This recommendation is for minor infractions that the committee determines need to be reviewed to ensure corrective action was taken. This review would only encompass the areas that needed reviewing and shall be performed by the participants of the original audit;
4. Probation. This recommendation is for more significant infractions. The committee shall recommend that the department be audited again for a period ranging from twelve (12) months to thirty-six (36) months; or
5. Formal Hearing. The Committee has information that a major violation of the Commission's rules or state statute may have occurred, and a hearing for formal disciplinary action under the Commission's rules, regulations and policies is justified.

(c) When making its report to the Commission, the Committee may make any additional comments and recommendations which are appropriate, but the above general guidelines are to be used. The Commission or Commission's designee shall send each audited department a copy of the completed audit report.

(4) Commission staff and Commission members may conduct unannounced visits to departments' training classes. The visit shall not disrupt the training session; however, information may be solicited from the participants and/or instructor during a break or after the class. Documentation shall be completed about the visit and filed with that department's In-Service Training Program for that year. If training is not being conducted as scheduled, that department will be invited to the next regularly scheduled Commission meeting to offer an explanation.

(5) All new fire departments entering into the incentive pay program shall be audited in the first (1st) year of their participation in the program.

Tenn. Comp. R. & Regs. 0360-07-01-.08

Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, and 4-24-107.

Tenn. Comp. R. & Regs. 0360-07-01-.09

Current through August 14, 2024

Section 0360-07-01-.09 - DISCIPLINARY MATTERS

(1) The Commission may revoke, modify, suspend or condition the educational incentive pay, to the fire department or governmental entity handling salary accounts for the otherwise eligible departments, if it finds, after appropriate notice and hearing, that:

- (a) The requirements for the educational incentive pay had not been met as per the Commission's Rules and Regulations; or
- (b) Any fraud, collusion, misrepresentation or substantial mistake was involved in the procurement of the educational incentive pay.

Tenn. Comp. R. & Regs. 0360-07-01-.09

Original rule filed October 14, 1994; effective February 28, 1995. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, 4-24-107, and 4-24-201.

Tenn. Comp. R. & Regs. 0360-07-01-.10

Current through August 14, 2024

Section 0360-07-01-.10 - PROSECUTION OF FALSE CLAIMS FOR EDUCATIONAL INCENTIVE PAY

(1) As an added measure to guard against the misuse of State funds, the Firefighting Commission and staff will vigorously seek criminal prosecution through the Attorney General's Office against any individual or individuals it finds have engaged in fraudulent conduct or false representation in connection with the completion of training requirements in order to unjustly obtain educational incentive pay.

(2) The Commission will recognize the possibility of inadvertent mistakes involved in a Department's record keeping, and after close scrutiny of such facts will make the proper recommendation to such Department involved and seek immediate reimbursement of such funds erroneously paid due to the Department's oversight. If such reimbursement is not immediately forthcoming, the Firefighting Commission and Staff will commence legal action accordingly.

Tenn. Comp. R. & Regs. 0360-07-01-.10

Original rule filed October 14, 1994; effective February 28, 1995. Amendment filed December 14, 2009; effective March 14, 2010. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Emergency rules filed September 2, 2021; effective through March 1, 2022. Emergency rules expired effective March 2, 2022, and the rules reverted to their previous statuses. Amendments filed August 29, 2022; effective 11/27/2022.

Authority: T.C.A. §§ 4-24-101, 4-24-106, 4-24-107, and 4-24-201.